

LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 40634, dated October 25, 2013 for the Mississippi Department of Information Technology Services (ITS)

From: Craig P. Orgeron, Ph.D.

Date: November 12, 2013

Subject: Responses to Questions Submitted and Clarifications to Specifications

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The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: At Page 10 – Para 6.1 says Vendors are not required to propose rates for both positions. Please clarify, while Attachment-A (Page 19) clearly wanted that we should give Hourly Rate for each of the Positions, what is the intent of above sentence from para 6.1?

Response: **Vendors may propose rates for the Senior-level .NET developer position, the Intermediate-level .NET developer position, or both.**

Question 2: Attachment-A asks for each candidate's Individual's Direct Phone number, for ITS to call them for interview. Page 12 – Para 6.13 asks Vendors must arrange a Toll Free number for all other calls (ITS will pay Toll charges). Can you please clarify shall we have to arrange a Toll Free number over and above Candidate's Direct number?

Response: **In the event a call is required for anything other than an interview, the Vendor must arrange a toll-free number.**

Question 3: Is arranging the Toll Free number is mandatory, can you clarify when exactly that is required to be communicated to ITS? And when can those Toll charges be claimed from ITS?

Response: A toll-free number is not mandatory. One will be requested only if needed for calls other than telephone interviews. ITS will pay toll charges for telephone interviews only.

Question 4: Do you have a candidate in mind for this new Work Request?

Response: No.

Question 5: Are these 2 positions (Senior-level .NET Developer/ Intermediate-level .NET Developer) renewal for existing contractor/incumbent in place @ MSITS OR are these complete NEW Position? Why are the positions open?

Response: ITS is seeking to replace end-of-life contracts for these positions.

Question 6: What percentage of the work done by the consultant would be
a) New Development
b) maintaining existing applications ?

Response: Senior-level resource:

- a) 40 %
- b) 60 %

Intermediate-level resource:

- a) 60 %
- b) 40 %

Question 7: What are the chances of extension beyond Dec 2014?

Response: The State reserves the right to extend the contract for additional term(s). Please refer to Item 7.1 in the LOC and Article 1.1 in the Standard Professional Services Agreement.

Question 8: How can one earn the "value add" 5 points? Does it have to do with the company or the consultant proposed?

Response: Value-Add points are typically not awarded on services-related procurements. The company and consultant proposed will be evaluated using the stated functional and technical requirements. Value-Add points would be awarded for services proposed beyond those requirements at no additional charge. Please refer to Item 9.1.3 of the LOC.

Question 9: Can any of the work be done remotely?

Response: Awarded individuals will be allowed to work remotely when deemed appropriate by the State. However, it is anticipated that the awarded individuals will work onsite in Jackson, Mississippi. Please see Item 7.4 of the LOC.

Question 10: Is there the option to win some of the project - or is it all or nothing? In other words, would the award be to multiple vendor's or just one?

Response: **ITS reserves the right to award this project to one or more Vendors for one or more individuals. Please see Item 4.2 of the LOC.**

Question 11: Are the years of experience for each position required - For instance, should we submit a candidate for the Senior role if he/she does not have "7 Years of IIS Server Admin experience" maybe they have only 4?

Response: **Yes; the years of experience for each position are required. Please see Items 6.6 and 6.7 of the LOC.**

LOC responses are due Tuesday, November 19, 2013, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Teresa Washington at 601-432-8049 or via email at teresa.washington@its.ms.gov.

cc: ITS Project File Number 40634